

National Statistical Training Institute (NSTI)

Course Registration Form - QLD



REGISTER by returning this completed form to:

Post: External Training Coordinator
Australian Bureau of Statistics
State & Territory Statistical Services
GPO Box 9817, Brisbane QLD 4001

E-mail: training@abs.gov.au
Fax: (07) 3222 6299
OR
Phone: (07) 3222 6243 for further information

PLEASE NOMINATE THE COURSE(S) YOU WISH TO ATTEND

Course _____ Course Cost: _____
Course location _____ Date _____
Course _____ Course Cost: _____
Course location _____ Date _____

PARTICIPANT DETAILS Mr/Miss/Ms/Mrs/Dr

Surname _____ First Name _____
Department/Organisation _____
ABN _____
Section/Branch _____
E-mail _____ Phone _____
Postal Address _____

☐ I wish to be informed about future courses

HOW DID YOU FIND OUT ABOUT THIS TRAINING? (PLEASE TICK ALL THAT APPLY)

☐ ABS website ☐ Direct mailing list ☐ ABS Outposted Officer
☐ State or Local Gov't Intranet ☐ Word of mouth ☐ Contact within your department

Advertisement in _____ Other _____

PLEASE PROVIDE DETAILS OF PERSON TO WHOM THE INVOICE SHOULD BE SENT or ☐ AS ABOVE

(invoice will be dispatched after training course)

Surname _____ First Name _____
Department/Organisation _____
Section/Branch _____
E-mail _____ Phone _____
Postal Address _____

Terms and Conditions

Subject to ABS Conditions of Sale (www.abs.gov.au), the total amount payable includes GST, and covers course materials, morning and afternoon teas, plus light lunch for courses of 1 day or more. Attendees will be invoiced/receipted upon completion of the nominated course. Cancellations, in writing, will be accepted up to 5 working days prior to the course. After this a cancellation fee of 50% of the course fee will be charged. Non-attendance without written notification of cancellation will result in the full fee being charged. Substitutions are allowed at any time. The ABS reserves the right to cancel any scheduled course. Participants will be advised at least 5 working days prior to the course commencement date. Courses are subject to sufficient enrolment numbers. ABS Payment Terms are 30 days on issue of invoice.

Your booking will be confirmed upon receipt of your registration form. If you have not received confirmation of enrolment within 2 working days of submitting this form, please call (07) 3222 6243.

☐ I understand the terms and conditions above _____ (Signature of Authorised Person)